



Office of the Principal

RANGAPARA COLLEGE (AUTONOMOUS)

ৰঙাপৰা মহাবিদ্যালয় (স্বায়ত্তশাসিত)

An Institution of Arts, Science, Commerce & Teacher Education

(Affiliated to Gauhati University, UGC Recognised under 2(f) & 12(B))

Amaribari, P.O.- Rangapara, Dist - Sonitpur, Assam-784505



Dr. Ranjan Kalita, M.A. MMC, Ph.D.

Principal & Secretary

Research Supervisor, Gauhati University

General Secretary, Assam College Principals' Council

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Ref. No. RPC/ST-11/SE-90/2025/463

Date: 17/09/2025

ELECTION NOTIFICATION, 2025-2026

It is for general information to all the students that the **General Election of Students' Council, Rangapara College (Autonomous), 2025-2026** will be held on **27th September 2025** in respect of all the portfolios as per notified below.

Students are directed to read the “**RULES FOR ELECTION**” thoroughly and collect the nomination papers from the college office.

Programmes:

Issue of nomination papers	: 19-09-2025 to 20-09-2025 (11.00 AM to 3.00 PM)
Last Date of submission of nomination papers	: 22-09-2025 (upto 12 PM)
Scrutinizing of nomination papers	: 22-09-2025 (From 1.00 PM onwards)
Publication of eligible contestant list	: 22-09-2025 (After 4.00 PM)
Withdrawal of nomination papers	: 23-09-2025 (upto 12.00 PM)
Publication of final contestant list	: 23-09-2025 (After 2.00 PM)
College Campaign “Why I Stand”	: 25-09-2025 (11 AM onwards)
Date of Poll (E-Voting)	: 27-09-2025 (From 8.00 AM to 2.00 PM)
Date of counting of Vote	: 27-09-2025 (From 3.00PM onwards)

The election will be held for the following portfolios:

1. President	: UG 2 nd year or 3 rd year or PG 1 st year or ITEP 2 nd or 3 rd year
2. General Secretary	: UG 1 st year or 2 nd year or PG 1 st year or ITEP 1 st or 2 nd year
3. Cultural Secretary (Reserved for Girls)	: UG 1 st year or 2 nd year or PG 1 st year or ITEP 1 st or 2 nd year
4. Literary Secretary	: UG 1 st year or 2 nd year or PG 1 st year or ITEP 1 st or 2 nd year
5. Major Games Secretary	: UG 1 st year or 2 nd year or ITEP 1 st or 2 nd year
6. Minor Games Secretary	: UG 1 st year or 2 nd year or ITEP 1 st or 2 nd year
7. Debating Secretary	: UG 1 st or 2 nd year or PG 1 st year or ITEP 1 st or 2 nd year
8. Skill & Innovation Secretary	: UG 1 st or 2 nd year or PG 1 st year or ITEP 1 st or 2 nd year
9. Social Service Secretary (Reserved for Girls' Hostel):	UG 1 st or 2 nd year or PG 1 st year or ITEP 1 st or 2 nd Year

Counter Signatures

Dr. Ranjan Kalita
Principal
Rangapara College
(Autonomous)

Principal
Rangapara College (Autonomous)
Sonitpur, Assam

Mr. Rakesh Chandra Sarkar
Returning Officer
SCRC Election, 2025
Rangapara College
(Autonomous)

Dr Paresh Borah and Mr Niku Chetia
Assistant Returning Officers
SCRC Election, 2025
Rangapara College
(Autonomous)



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ELECTION NOTICE

Rules and Regulations of SCRC Election, 2025

1. The voting system of the SCRC Election 2025 will be on E-voting mode. The students need to visit the College physically to cast their votes during the time period of election.
2. The nomination form needs to be collected from the college office and the same should be submitted on the scheduled date at the college office along with all necessary enclosures.
3. The Nomination Form will be available at the college office from 11.00 AM to 3.00 PM on payment of Rs. 500/- (Rs. 300/- for collection of a set of nomination papers and Rs. 200/- for the submission of the nomination paper).
4. If a candidate desires to submit more than one nomination paper, he/she must make an additional payment of Rs 200/- for each portfolio.
5. Students having arrear or back in the University Examination are not eligible to contest. To verify the same, all the marksheets of previous semesters must be submitted. If the student has cleared the arrear papers, he/she shall be eligible to contest. Marksheet of the candidate will be verified on the basis of the declaration of result up to 17/09/2025 (12 PM).
6. ***Both the candidate and their Proposer and Seconder must be enrolled as full-time students at the college.***
7. ***The Proposer and Seconder must not have any arrears. However, if he/she*** has cleared the arrear papers, he/she shall be eligible.
8. ***The Candidate should have a minimum class attendance of 75%.***
9. The Proposer and Seconder can propose and second for a single candidate only.
10. The age of the candidate must be in between 17 years to 22 years of age for UG students and the maximum age limit for the PG students is 25 years as indicated by his/her matriculation certificate as on 01/09/2025. The candidate is required to attach his/her HSLC admit card/certificate for the verification of age during the submission of nomination form.
11. A candidate is allowed to submit multiple nomination papers for different portfolios, but a candidate should offer his/her candidature for one portfolio only. Thus, the candidate should withdraw his/her nominations for other portfolios as soon as the list of eligible candidates is announced. Failure to do so will result in the cancellation of all nominations.
12. A voter must produce his/her admission or acknowledgement receipt at the time of polling and any valid photo identity card for showing his/her identity. Only the regular students (Session 2025-26) will be allowed to vote. The previous years' admission receipts or examination fee receipts will not be considered as valid proof of regular student and such students will not be allowed to cast their votes.
13. A voter is required to be dressed in the college uniform.
14. Candidates are prohibited to contest under any political party and should not be associated with any political party. The candidate should contest only as a student of Rangapara College (Autonomous).
15. The candidacy of any candidate will be cancelled if he/she is found guilty of any indecency with the Principal, Faculties and Office Staffs.
16. The candidacy of any candidate will be cancelled if he/she is found guilty of a criminal offence or engaging in anti-social activity.
17. A candidate is permitted to appoint a maximum of two polling agents per booth who must be bona fide students of the college. There will be 5 election booths. At a time, a single agent will be allowed to remain present in the booth. An Agent Appointment Form will be issued by the Presiding Officer on the day of election. The agents will be issued an Agent Identity Card after submission of Agent Appointment Form which must be produced before the Presiding Officer of the concerned booth as and when required.
18. Candidates' Proposer and Seconder must be present at the time of scrutinization of nomination papers. Failing to which, decision of the Scrutiny Committee will be final.

19. The candidates' agents should remain present at the time of counting of votes.
20. The counting officers' decision will be final.
21. A candidate cannot spend more than Rs. 5000/- (Rupees five thousand only) for the purpose of SCRC election and the candidate should submit his/her expenditure vouchers within two weeks from the date of declaration of election Result.
22. Wall writing, sticking posters and banners on college campus, and boundary walls are strictly prohibited. Circulation of printing poster and banner inside the college campus is strictly prohibited.
23. The decision of the Election Commission will be considered final in all election related matters.
24. The time of voting is from 8.00 AM to 2.00 PM.
25. Prior to commencement of the actual poll, a mock poll will be conducted for 20 numbers of sample votes. Either the candidate or one of his/her agents should remain present for the mock poll. The mock poll will be started at 7.00 AM, necessitating the candidate or his/her agent to report by 6.30 AM. Candidates or agents arriving after this specified time will not be permitted to participate in the mock poll.
26. During the counting process, either candidate or one of his/her agents may remain present in the counting hall.
27. The entire election process will be conducted as per the recommendation of the Lyndoh Committee.
28. Students are advised to visit the "SCRC Election" tab regularly on the college website <https://rcr.ac.in/> for any update or modification in the election notification.
29. The candidates are not permitted to campaign after 5 PM of 25th September 2025 inside the college campus.
30. No one will be allowed to gather within a radius of 100 meters of the college campus. Moreover, no rallies, slogans will be allowed on the day of election.

Process of Nomination Submission:

1. Students who wish to stand as candidate for the SCRC Election 2025 are required to obtain the Nomination Form from the college office by paying the required fee.
2. **The hard copy of the Nomination form and the attendance certificate must be submitted at the college office counter in a sealed envelope along with necessary documents on the stipulated date.**
3. If a candidate makes mistake while filling the form, he/she will need to acquire a new Nomination Form by paying the requisite fee to submit a fresh nomination form.
4. If a candidate wants to submit an additional nomination form, then he/she must obtain additional Nomination Form by paying additional fees.
5. For withdrawal of Nomination, a candidate can submit his/her application after the publication of the list of eligible candidates. The withdrawal form will be available at the college office counter.
6. Documents to be attached for the submission of Nomination Form:
 - (a) For candidate
 - Passport size Photograph in college uniform without cap and sunglass
 - Mark sheet of all semesters
 - Admission receipts of all semesters
 - HSLC Admit card/Certificate
 - Attendance Certificate from the HoD
 - Nomination Fee Payment Receipt
 - (b) For Proposer and Seconder
 - Admission receipts of all semesters
 - Mark sheet of all semesters

Process of E-voting:

1. In every booth there will be computer(s)/laptop(s) in the voting chamber(s).
2. On entering the pooling booth, A voter must produce his/her admission or acknowledgement receipt of the current academic session (2025-26) and any valid photo identity card for showing his/her identity, and the polling officer will verify the authenticity and eligibility of the student to cast his/her vote. The previous year admission receipts and examination receipts will not be considered as valid proof for casting of vote.
3. On successful verification, the voter must put his/her signature at the designated place in front of the polling officers and a unique "Election ID" will be issued to the voter.
4. The Election ID is required to be entered in the online ballot to open the ballot form. On opening of the form, the images of the candidates will be shown along with their names.
5. The voter needs to click on the image of the candidate to cast his/her vote. After giving vote in one portfolio, the voter needs to click on "next" button to go to the other portfolios. After casting the vote for the last portfolio, a declaration check box (I have voted) needs to be checked and the submit button must be clicked to submit the ballot.

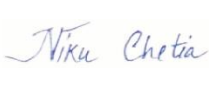
6. To practice the online voting, students can visit the college website, <https://rcr.ac.in/> and click on SCRC Election tab. A demo ballot will be available along with a sample “Election ID” on the page. By using that ID, students can practice the casting of online vote.

Counter Signatures


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