Minutes of the Meeting

Date : 14/6/17
Venue : Teachers' Common Room

A meeting of Grievance Redressal Committee is held on 14/06/17 at the college premises with the following agenda.

Agenda

1. Selection of the President
2. Purpose of the meeting
3. Discussion on the process of accepting grievances.
   a) Fixing of complain box
4. Discussion on creating awareness on process of grievances, types of grievances etc.
5. Resolutions
6. Vote of Thanks.

1. Deependra Sema.
2. Mamata Gorthalam.
3. Swapna Mandal.
4. Milli Bhattacharjee
5.

Convener.

(Dr. Ranjan Kalita)
Principal
Rangapara College

Resolutions: The meeting decided to install a complaint box for the students to drop in written grievances. The meeting also decided that there should be counselling sessions and awareness camps to help students in understanding the process of airing the grievance

Mr. Convenor.

Minutes of the meeting

Date : 21-08-2018

Venue : Examination Controll Room.

Agenda :

1) Selection of the president
2) Purpose of the meeting
3) Discussion on the application submitted by the student.
4) Comment of HOD Commerce.
5) Comment of the teachers.
6) Comment of the members.
7) Students statement.

Signature of the members present :

1) Deependra Sarma.
2) Swapna Mandal
3) Pamela Sarmah.
4) Nirmita Borthakur.
5) Moli Bhattacharya.

Convener.

(Dr. Ranjan Kalita)
Principal
Rangapara College

Resolution: The meeting decided to undertake and oversee the applications submitted by the students regarding their marks not being reflected in their marksheets. The meeting decided to promptly verify these problems.

Yla.
convener.

Minutes of the meeting

Date : 11-09-2019

Venue : Teacher's Common Room

A meeting of students Grievance Redressal Committee is held on 11-09-2019 at 2.00 Pm in the Teacher's Common Room of the college. The Agenda for the meeting is as follows:

1) Discussion on maintenance of classroom and other college basic infrastructure.

2) Resolution

3) Vote of Thanks.

Signature of the members present in the meeting:

1) Deependra Sarma.

2) Pamela Sarmah

3) Swapna Mandal

4) Mamata Boithakur.

Jikin Hazarika
Chairman

Dr. Ranjan Kalita
Principal
Rangapara College

Resolution: The meeting discussed the maintence of the classroom. The meeting also decided to oversee whether there were other infra-structural needs to be monitored. The meeting also made a brief review of the previous grievances and their redressal.

Jiten Hazarika
Chairman

Minutes of the Meeting

RANGAPARA COLLEGE Estd.-1979 DI..... SONITPUR, ASSAM

Date : 25/10/20

Venue : Teacher's Common Room

A Meeting of the Grievance Redressel Cell is held on 25-10-20, 2.00 Pm in the Teacher's Common Room of the college.

Agenda of the meeting:

1) Selection of the President
2) Purpose of the Meeting.
3) Discussion regarding the need to create awareness among students regarding the grievance process.

Ranjan Kalita
Principal
Rangapara College

Signature of the members present

1) Mamata Borthakur.
2) Deependra Sarma.
3) Pamela Sarmah.
4) Geetapria Mandal.

Resolution: The meeting decided to create awareness among students.

Tilen Hazarika
Chairman

Minutes of the Meeting

Date : 25/10/21

Venue : Teacher's Common Room.

A meeting of the Grievance Redressel cell is held on 25th of Oct, 2021, at 2.00 Pm in the Teacher's Common Room of the College.

Agenda of the meeting :

1) Selection of the President.
2) Purpose of the meeting
3) Discussion of procers accepting grievances
   (1) Installation of more desks and benches
   (2) Adequate lighting in the classrooms.
4) Resolution
5) Vote of Thanks.

Signature of the members present in the meeting :

1) Deepanka Deka.
2) Mamata Bor Thakuria.
3) Pamela Sarah.
4)
5)

Tilen Hazarika
Chairman

RANGAPARA COLLEGE Estd.-1979 DI..... SONITPUR, ASSAM

Dr. Ranjan Kalita 25/10
Principal
Rangapara College

Resolutions: The meeting decided to promptly act on the requests of the students. The meeting also decided that there shall be installation of more desks and benches and lights in the proper area.

Jilan Hagandra
chairman

Minutes of the meeting

Date : 20.12.21

Venue : Teacher's Common Room.

A meeting of Grievance Redressel Cell is held on 20th of Dec, 2021 at 10:30 a.m in the Teacher's Common Room.

Agenda of The Meeting :

1) Selection of The President
2) Purpose of the meeting
3) Discussion of the process of accepting grievance
   (1) Applications of students whose marks were withheld, arrear marks not sent and marks not reflected on their marksheets.
4) Resolution
5) Vote of Thanks.

Signatures of The members present in the meeting :

1) Deepsma Das
2) Laxmi Mahahary
3) Pamela Sarmah
4) Ratan Choudhury

Jatin Hazarika
Chairman

Dr. Ranjan Kanti Das
Principal
Rangapara College

RANGAPARA COLLEGE
Estd.-19
Dt.....
SONITPUR, ASSAM

Resolution: The meeting resolved to rectify the errors by sending the rectified version to the Affiliating University (Gauhati University) along with the forwarding of the Principal, Dr. Ranjan Kalita.

Jiten Hazarika
Chairman

Minutes of the meeting

Date: 28-08-2022

Venue: Teacher's Common Room

A meeting of Grievance Redressel cell is held at The Principal's Chamber on 28th of Aug, 2022 in the Principal's Chamber.

Agenda of the meeting:

1) Selection of the President
2) Purpose of the meeting
3) Discussion of the process of accepting grievance
4) Application of 5th sem students who remains absent on their marksheets.
5) Resolution
6) Vote of Thanks.

Signature of the members present in the meeting:

1) Deepsikha Sarma.
2) Luxmi Bhuchahary.
3) Pamela Sarmah.
4) Ratan Chaudhury

Jitu Hazarika
Chairman

(Dr. Ranjan Kalita)
Principal
Rangapara College

Resolutions : The meeting resolved to rectify the errors by sending the rectified version to the affiliating University (Gauhati University) along with the forwarding of the Principal, Dr. Ranjan Kalita

The committee also decided to develop an online mechanism (online link) for students to submit their ~~grievances~~. The students can also submit a hard copy of the grievance if necessity occurs.

Gitan Hazarika
Chairman