

01-01-2015 - 31-12-2015

PBAS Proforma for Promotion under CAS

Name of the Institution: RANGAPARA COLLEGE

Submitted by:-

Name: MAMATA BORTHAKUR

Present Designation: ASSISTANT PROFESSOR

Department: COMMERCE

Date of Submission: 27-01-2021

Signature with date: *Mamata Borthakur* 27-01-2021

Name of the Institution: RANGAPARA COLLEGE

PBAS Proforma for Promotion under CAS

PART: A : GENERAL INFORMATION AND ACADEMIC BACKGROUND

01. Name (in BLOCK Letters)	:	MAMATA BORTHAKUR
02. Father's Name/Mother's Name	:	LATE PRASANNA KUMAR BORTHAKUR
03. Department	:	COMMERCE
04. Educational Qualification	:	M.COM
05. Current Designation and Academic Grade Pay	:	ASSISTANT PROFESSOR AGP = Rs.6000
06. Date of last Promotion	:	NONE
07. Which position and AGP are you an applicant under CAS?	:	STAGE-II 7000
08. Date of eligibility for promotion	:	01-01-2019
09. Date and Place of Birth	:	24-01-1967 Place of Birth: BEDETI TEA ESTATE
10. Sex	:	FEMALE
11. Marital status	:	MARRIED
12. Nationality	:	Indian
13. Indicate whether belongs to SC/ST/OBC category	:	GENERAL
14. Address for correspondence:-		15. Permanent Address:-
Ward No., House No. :	492	: 492
Road / Lane :	NEAR ST. PAUL'S ENGLISH SCHOOL	: NEAR ST. PAUL'S ENGLISH SCHOOL
Town / Village :	BISHNUPUR	: BISHNUPUR
P.S. :	RANGAPARA	: RANGAPARA
P.O. :	RANGAPARA	: RANGAPARA
District :	SONITPUR	: SONITPUR
Pin :	784505	: 784505
Telephone No. / Mobile No. :		9854037709/ 8812049986
Email ID :		mamataborthakur20@gmail.com

16. Academic Qualifications:- (HSLC till Post Graduation)

Examinations	Name of the Board / University	Year of Passing	Division/ Class/Grade	Subject/s
HSLC	SEBA	1984	I	ENG, ASM, SSC, GSC, HIST, GM
Intermediate (10+2)	AHSEC	1986	iii	ENG, ASM, ECO, COM.GEO, BOOK KEEPING, COM, ARITHMATIC, BM,CM
B.A. / B.Sc. / B.Com. / B.Mus. / Others	DU	1989	II	COMMERCE (MANAGEMENT MAJOR)
M.A. / M.Sc. / M.Com. / M.Mus. / Others	DU	1992	II	COMMERCE (HRM)

17. Research Degree(s):-

Degrees	Title	Date of Award	University
M.Phil.	-	-	-
Ph.D. / D.Phil.			
D.Sc. / D.Litt.			

18. Appointments held prior to joining this institution:-

Designation	Name of Employer	Date of		Scale of Pay with AGP	Reason of leaving
		Joining	Leaving		
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

19. Posts held after appointment at this Institution:-

Designation	Department	Date of actual Joining		Scale of Pay with AGP
		From	To	
ASSISTANT PROFESSOR	COMMERCE	01-01-2013	31-12-2018	15,600-39,100 6000

3. Period of teaching experience:-

P.G. Classes (in years) : NIL

U.G. Classes (in years) : 9 YEARS

21. Research Experience excluding years spent in M.Phil. / Ph.D. (in years) : NIL

22. Fields of Specialisation under the Subject / Discipline (if any) :-

a. HUMAN RESOURCE MANAGEMENT

b.

23. Academic Staff College: Orientation Programme (OP) / Refresher Course (RC) / Summer School (SSS) / any other course attended:-

Name of the Course / School [OP/RC/SSS/others]	Place [Academic Staff College (ASC)]	Duration			Sponsoring Agency
		From	-	To	
OP	NORTH EASTERN HILL UNIVERSITY	08-02-2016	to	06-03-2016	UGC
RC	UNIVERSITY OF NORTH BENGAL	07-11-2019	to	20-11-2019	UGC
			to		
			to		
			to		
			to		

PART: B : ACADEMIC PERFORMANCE INDICATORS

(Please see detail instructions of this PBAS proforma before filling out this section)

06

CATEGORY: I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES (From 01-01-2015 to 31-12-2015)

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours: (give semester-wise details, where necessary)

Sl. No.	Course / Paper	Level (UG / PG)	Mode of teaching*	Hours per week		% of classes / practicals taken as per documented record
				allotted	taken	
01.	B. COM SEM-I , III & V	UG	L, S, T	24X45/60= 18	17	94.44 %
02.	SEM-II, IV & VI	UG	L, S, T	24X45/60= 18	16	88.88 %
03.						%
04.						%
05.						%
06.						%
07.						%
08.						%
09.						%
10.						%
11.						%
12.						%
13.						%
14.						%
15.						%
				TOTAL =		91.66 %

*Lecture (L), Seminar (S), Tutorial (T), Practicals (P), Contact Hours (C)

Sl. No.	Classes Taken (max 50 for 100 % performance & proportionate score up to 80% performance, below which no score may be given)	API Score
(a)		45.83
(b)	Teaching Load in excess of UGC norm (max score: 10)	00

TOTAL of Category: I / Item No. (i) =

47.91

(ii) Reading / Instructional material consulted and additional knowledge resources provided to students:-

Sl. No.	Course / Paper	Level (UG / PG)	Consulted	Prescribed	Additional Resource provided
01.	SEM-I(M)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
02.	SEM-I(G)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
03.	SEM-III(M)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
04.	SEM-V(M)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
05.	SEM-II(M)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
06.	SEM-II(G)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
07.	SEM-IV(M)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
08.	SEM-VI(M)	UG	SYLLABUS, GU QUESTION PAPERS	YES	YES
09.					
10.					
11.					
12.					
13.					
14.					
15.					

API Score based on Preparation and imparting of knowledge / instruction as per curriculum and syllabus enrichment by providing additional resources to Students (max. score: 20)

API Score of Category: I / Item No. (ii) = 20

Use additional sheet/s wherever necessary

(iii) Use of Participatory and Innovative Teaching-Learning Methodologies / Audio-Visual Teaching Aid, Updating of Subject Content, Course Improvement etc.

Sl. No.	Short Description	API Score
01.	USE PPT	5
02.	DISCUSSION ON RELATED TOPICS WITH STUDENTS	5
03.	STUDENTS ARE ASKED TO SPEAK ON DIFFERENT TOPICS, GROUP DISCUSSION	5
API Score for Category: I / Item No. (iii) (Max. Score = 20)		Total API Score of Category: I / Item No. (iii) = 15

(iv) Examination Duties Assigned and Performed

Sl. No.	Type of Examination Duties	Duties Assigned	Duties carried out	Extent to which carried out (%)	API Score
01.	PAPER SETTER OF INTERNAL EXAMINATION	ALL SEMESTER	AS ASSIGNED	100 %	5
02.	EXAMINER OF GU EXTERNAL EXAMINATION	SEM-I, III, V	AS ASSIGNED	100 %	5
03.	EXAMINER OF HOME ASSIGNMENT	INTERNAL EXAMINATION	AS ASSIGNED	100 %	5
04.	EXAMINER OF GU EXTERNAL EXAMINATION SEM-II, IV, AND VI	EXTERNAL EXAMINATION	AS ASSIGNED	100 %	5
05.	SCRUTINIZER OF GU EXTERNAL EXAMINATION	EXTERNAL EXAMINATION	AS ASSIGNED	100 %	5
06.				%	100%
API Score for Category: I / Item No. (iv) (Max. Score = 25)		Total API Score of Category: I / Item No. (iv) =			25

Certificate from the Head of the Department

This is to certify that **MAMATA BORTHAKUR**

Assistant / Associate Professor of

Department of COMMERCE

attended all the allotted classes. He / She gives regular instructions as per Curriculum with the prescribed material, syllabus enrichment by providing additional resources to the student. He / She carried out Semester / Annual Examination work as per duties allotted.

Signature of HOD: ..

[Handwritten Signature]
28/01/21

HOD
Department of Commerce
Rangapara College

Department: COMMERCE

CATEGORY: II

CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES (From 01-01-2015 to 31-12-15)

Sl. No.	Type of Activity	Average hours / week	API Score
01.	Member, Election Committee	5	5
02.	Member, Admission Committee	5	5
03.			
04.			
API Score for Category: II / Item No. (i) (Max. Score = 20)		Total API Score of Category: II / Item No. (i) =	10

Sl. No.	Type of Activity	Yearly / Sem.-wise responsibilities	API Score
01.	Member, Construction Committee	YEARLY	5
02.			
03.			
04.			
API Score for Category: II / Item No. (ii) (Max. Score = 15)		Total API Score of Category: II / Item No. (ii) =	5

Sl. No.	Type of Activity	Yearly / Sem.-wise responsibilities	API Score
01.	(ii) Professional Development Activities		
01.	-	-	-

02.	-	-	-
03.	-	-	-
04.	-	-	-
API Score for Category: II / Item No. (iii) (Max. Score = 15)			Total API Score of Category: II / Item No. (iii) = 00

API Score for Category: II (i + ii + iii) (Max. Score = 25)			Total API Score of Category: II (i + ii + iii) = 15
---	--	--	---

CATEGORY: III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS (From 01-01-2015 to 31-12-15)

A. Published Papers in Journals

Sl. No.	Title with page nos.	Journal	ISSN / ISBN	Whether Peer Reviewed	Impact Factor, if any	Number/s of co-author/s	Whether you are the main author	API Score
01.	-	-	-	-	-	-	-	-
02.	-	-	-	-	-	-	-	-
03.	-	-	-	-	-	-	-	-
04.	-	-	-	-	-	-	-	-

05.	-	-	-	-	-	-	-	-
06.	-	-	-	-	-	-	-	-
Total API Score of Category: III / Item No. A =								00

Use additional sheet/s wherever necessary

B. (i) Articles / Chapters Published in Books

Sl. No.	Title with page nos.	Book Title, editor and publisher	ISSN / ISBN	Whether Peer Reviewed	Impact Factor, if any	Number/s of co-author/s	Whether you are the main author	API Score
01.	-	-	-	-	-	-	-	-
02.	-	-	-	-	-	-	-	-
03.	-	-	-	-	-	-	-	-
04.	-	-	-	-	-	-	-	-
05.	-	-	-	-	-	-	-	-

06.	-	-	-	-	-	-	-	-
Total API Score of Category: III / Item No. B (i) =								00

Use additional sheet/s wherever necessary

B. (ii) Full Papers in Conference Proceedings

Sl. No.	Title with page nos.	Details of Conference Publication	ISSN / ISBN	Whether Peer Reviewed	Impact Factor, if any	Number/s of co-author/s	Whether you are the main author	API Score
01.	-	-	-	-	-	-	-	-
02.	-	-	-	-	-	-	-	-
03.	-	-	-	-	-	-	-	-
04.	-	-	-	-	-	-	-	-
05.	-	-	-	-	-	-	-	-

06.	-	-	-	-	-	-	-	-
Total API Score of Category: III / Item No. B (ii) =								00

Use additional sheet/s wherever necessary

B. (iii) Books Published as SINGLE AUTHOR or as EDITOR

Sl. No.	Title with page nos.	Type of Book and Authorship	Publisher and ISSN / ISBN	Whether Peer Reviewed	Impact Factor, if any	Number/s of co-author/s	Whether you are the main author	API Score
01.	-	-	-	-	-	-	-	-
02.	-	-	-	-	-	-	-	-
03.	-	-	-	-	-	-	-	-
04.	-	-	-	-	-	-	-	-
05.	-	-	-	-	-	-	-	-
06.	-	-	-	-	-	-	-	-

Total API Score of Category: III / Item No. B (iii) = 00

Total API Score of Category: III / Item Nos. [A + B. (i) + B. (ii) + B. (iii)] = 00

Use additional sheet/s wherever necessary

C. Ongoing and Completed Research Projects and Consultancies

C. (i and ii) Ongoing Projects / Consultancies

Sl. No.	Title	Agency	Period		Grant / Amount Mobilized (Rs lakh)	API Score
			From	To		
01.					-	-
02.	-	-	-	-	-	-
03.	-	-	-	-	-	-

Total API Score of Category: III / Item No. C. (i and ii) = -

C. (iii and iv) Completed Projects / Consultancies

Sl. No.	Title	Agency	Period		Grant / Amount Mobilized (Rs lakh)	API Score
			From	To		
01.	-	-	-	-	-	-
Mention whether policy document / patent as outcome for the above completed Projects / Consultancies:					--	
02.	-	-	-	-	--	-
Mention whether policy document / patent as outcome for the above completed Projects / Consultancies:					--	

05. - - - - -

Mention whether policy document / patent as outcome for the above completed Projects / Consultancies: 00

Total API Score of Category: III / Item No. C. (iii and iv) = 00

Total API Score of Category: III / Item Nos. [C. (i and ii) + C. (iii and iv)] = 00

D. Research Guidance

Sl. No.	Degree	Number Enrolled	Thesis Submitted	Degree awarded	API Score
01.	M Phil or equivalent	-	-	-	-
02.	PhD or equivalent	-	-	-	-
Total API Score of Category: III / Item No. D =					00

E. (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sl. No.	Programme	Duration	Organised by	API Score
01.	-	-	-	-
02.	-	-	-	-
03.	-	-	-	-

04.	-	-	-	--
05.	-	-	-	-
06.	-	-	-	-
Total API Score of Category: III / Item No. E. (i) =				00

E. (ii) Papers presented in Conferences, Seminars, Workshops, Symposia:

Sl. No.	Title of the Paper presented	Title of Conference / Seminar	Organised by	Whether international /national/ state /regional /college or university level	API Score
01.	Satu Goraki Bai-Vonir Egarakir Bishaye	Tezpur District Mahila Samiti Conference	Tezpur District Mahila Samiti	Local	3
02.	Rail Sewa Ek Mahan Sewa	Gamosha	Rangapara Railway Rongali Bihu Sanmilon	Local	3
03.	-	-	-	-	-
04.	-	-	-	-	-
05.	-	-	-	-	-
06.	-	-	-	-	-
Total API Score of Category: III / Item No. E. (ii) =					06

E. (iii) Invited Lectures and Chairmanships at national or international conference/seminar etc.

Sl. No.	Title of Lecture/Academic Session	Title of Conference / Seminar	Organised by	Whether international /national	API Score
---------	-----------------------------------	-------------------------------	--------------	---------------------------------	-----------

01.	-	-	-	-	-
02.	-	-	-	-	-
03.	-	-	-	-	-
Total API Score of Category: III / Item No. E. (iii) =					00
Total API Score of Category: III / Item Nos. [E. i + E. ii + E. iii] =					06

Use additional sheet/s wherever necessary

E. (iv) : SUMMARY OF API SCORES

Sl. No.	Category / Criteria	Last Academic Year	Total API Score for Assessment Period		Annual Average API Score for Assessment Period
(i)	CATEGORY: I : Teaching, Learning and Evaluation Related Activities	1-1-2015-31-12-2015	Item No. (i)	45.83	105.83
			Item No. (ii)	20.00	
			Item No. (iii)	15.00	
			Item No. (iv)	25.00	
			CATEGORY: I: Total	105.83	
(ii)	CATEGORY: II : Co-curricular, Extension, Professional Development Related Activities etc.	1-1-2015-31-12-2015	Item No. (i)	10	15
			Item No. (ii)	10	
			Item No. (iii)	-	
			CATEGORY: II: Total	20	
Total of Categories: I + II =		1-1-2015-31-12-2015	120.83		120.83
(iii)	CATEGORY: III : Research, Publications and Academic Contributions	1-1-2015-31-12-2015	Item No. A.	-	6
			Item No. B.(i)	-	
			Item No. B.(ii)	-	
			Item No. B.(iii)	-	

Item No. C. (i and ii)	--
Item No. C. (iii and iv)	-
Item No. D.	-
Item No. E. (i)	-
Item No. E. (ii)	6
Item No. E. (iii)	-

Total of Category: III = -

0

Total of Categories: (I + II + III) = 1-1-2015-31-12-2015

126.83

126.83

Teachers on Leave

FIP holders shall have to produce an authentic certificate from appropriate authority certifying the candidates' uninterrupted and satisfactory progress of work for which he/she has been duly engaged.

In case the candidate avails earned leave/ maternity leave/study leave/any other leave during the period of assessment, he/she shall have to produce necessary orders etc. from appropriate authority duly countersigned by the Principal to get the benefit of API score for the period in leave.

The PBAS proforma for promotion under CAS must be filled up by the college teachers/librarians in every year. The authority will verify and finalize the API scores and will keep it ready for DPC, in due time.

Leave availed:

Sl. No.	Type	From	To	Whether approved or not

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl. No. / Details (Mention Year, value etc. where relevant)

01. Approval Order Letter
02. OP Certificate
03. RC Certificate
- 04.
- 05.
- 06.
- 07.
- 08.
- 09.
- 10.
- 11.

- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.

Use additional sheet/s wherever necessary

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

Sl. No. / Brief details of certificates/orders/papers etc.

- 01.
- 02.
- 03.
- 04.
- 05.
- 06.
- 07.
- 08.
- 09.
- 10.
- 11.
- 12.

- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.

Use additional sheet/s wherever necessary

Declaration by the incumbent:-

I certify that the information provided is correct as per records available with the University/College and/or and documents enclosed along with this duly filled PBAS proforma.

Signature of the Faculty: *Mamata Borthakur*

Name: MAMATA BORTHAKUR

Designation: ASSISTANT PROFESSOR

Place: RANGAPARA


Date: 27-01-2021

Report of

Principal of the College and Convener, IQAC:-


All the documents submitted by MAMATA BORTHAKUR ,
Assistant / Associate Professor of the College RANGAPARA COLLEGE
are verified and found authentic. The API Score mentioned above are correct.

Signature of the
Principal:


Principal
Rangapara College

Name of the College: RANGAPARA COLLEGE
Place: RANGAPARA, SONITPUR(ASSAM)
Date:

Signature of the
Convener, IQAC:


Coordinator, IQAC
Rangapara College

Name of the College: RANGAPARA COLLEGE
Place: RANGAPARA, SONITPUR(ASSAM)
Date: 28/01/2021

N.B.: The individual PBAS proforma for CAS promotion duly filled along with all enclosures, will be duly verified by the DPC and shall be placed before the Screening cum Evaluation Committee or Selection Committee for Promotion.

☎ : (03714) 291672

RANGAPARA COLLEGE

P.O. RANGAPARA, DIST.- SONITPUR (ASSAM)
PIN - 784 505

11/ST-11/SE-98/2015/242

Date 22/09/15

Election Notice

The polling party for the General Election of Rangapara College Students Union is constituted with the following teacher & non-teaching staff.

Polling Party "A"

Presiding Officer:- Prof. Harendra Kumar Deka

Polling Officer:-
1. Prof. Anthony Basumatary
2. Prof. Sumi Saikia
3. Prof. Deepti Dutta
4. Prof. Sachin Goel
5. Prof. Dadhira Brahma
6. Mr. Robertson Khora
7. Mrs. Jyoti Kalita

Polling Party "B"

Presiding Officer:- Prof. Pradip Barman

Polling Officer:-
1. Prof. Rakesh Sarkar
2. Prof. Nupam Kumar Palit
3. Prof. Mantus Paul
4. Prof. Ansumoi Basumatary
5. Prof. Riten Basumatary
6. Mr. Kamal Ansari
7. Mr. Sanjoy Boro

CHECKED

Principal

Co-ordinator, IQAC

Rangapara College

☎ : (03714) 291672

RANGAPARA COLLEGE

P.O. RANGAPARA, DIST.- SONITPUR (ASSAM)

PIN - 784 505

Date

Counting Officer

1. Prof. Aswini Kr. Deka
2. Prof. Atul Sarmah
3. Prof. Naba Kanta Das
4. Prof. Kamakhya NArayan Singh
5. Prof. Deependra Sarma
6. Prof. Lohit Ch. Baishya
7. Prof. Mamta Bortahkur
8. Mr. Badal Ch. Deb

Observer:-

1. Prof. Ranendra Mohan Deka
2. Prof. Anjan Mahanta

13/09/2015
Principal i/c
Rangapara College
Rangapara College

(P. Boro)
Returning Officer
R.C.S.U.Election, 2015
Rangapara College

CHECKED
Principal Co-ordinator, IQAC
Rangapara College



RANGAPARA COLLEGE

☎ : (03714) 291672

P.O. RANGAPARA, DIST. SONITPUR (ASSAM)

PIN - 784 505

Ref. No. RC/ST-1/AD-47/2015/58

Date. 04.06.2015

NOTICE

The following persons are hereby entrusted with the responsibility of verification of Admission forms on the date of admission of TDC- 1st semester & H. S.-1st [Arts] for the session of 2015-2016. The same persons are also requested to remain present on the date of admission for the form verifications.

Date of Admission — H.S.I(A) 24/06/2015 & 25/06/2015.
B.A. 27/06/2015 & 29/06/2015

1. Prof. A. Sarmah
2. Prof. P. Barman
3. Prof. R. C. Sarkar
4. Dr. N. K. Das
5. Prof. P. Boro
6. Prof. A. Basumatary
7. Prof. Prof. L. C. Baishya
8. Prof. M. Borthakur
9. Prof. M. Baishya
10. Prof. A. K. Deka
11. Ms. S. Mandal
12. Mr. R. Khora

CHECKED

Principal Co-ordinator, IQAC
Rangapara College

4/06/2015
Principal-in-Charge
Rangapara College
(Prof. P. Talukder)

☎ : (03714) 291672



RANGAPARA COLLEGE

P.O. RANGAPARA, DIST.- SONITPUR (ASSAM)

PIN - 784 505

Ref. No. Ref/UGC-1/GEN-1/2015/272

Date 07/10/2015

Notice

A joint meeting of UGC Construction Committee and Infrastructure Development Committee will be held on 12/10/2015 in the Principal's Chamber at 11.00 A.M. All are requested to attend the same.


1. Dr. S. Choudhury, President, G.P. ----- Chairman
2. Mr. B. Talukdar, Principa i/c. ----- Member Secretary
3. Mr. Bhimananda Tenti, M.L.A. ----- Member
4. Mr. J.C. Goswami, Engineer, PWD ----- Member
5. Dr. R.M. Deka ----- Member
6. Mr. A. Mahanta ----- Member
7. Mr. Biren Dutta ----- Member
8. Mr. R.C. Baishya ----- Member
9. Mr. U. N. Sharma ----- Member
10. Dr. D. K. Verma ----- User
11. Mr. B.N. Sarmah ----- Administration
12. Mr. D. Sarma ----- Teacher
13. Ms. M. Borthakur ----- Member
14. Mr. L. Das ----- Accountant


8/10/15

Asst. 8/10/15

10/9/10/2015

10.
10

CHECKED

Principal Co-ordinator, IQAC
Rangapara College


(Mr. B. Talukdar)
Principal i/c.
Rangapara College.
Principal-in-Charge
Rangapara College

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA:.....GUWAHATI-19

Q R D E R

No.PC/HE/VEN.EDNL.(77)/1/2014/ 72

Dated Kahilipara the 20th January, 2014

In exercise of the authority conferred under provision 4(1) of the Assam Venture Educational Institutions (Provincialisation of Services) Act, 2011 as Amended 2012 and in pursuance of the Govt. sanctioned order No.AHE.133/2013/428, dated 4th January, 2014, the services of the following employees of Rangapara College (Commerce Stream), P.O.- Rangapara, District- Sonitpur have been provincialised and they become the employees of the State Government with effect from 01-01-2013 with the following terms and conditions as mentioned below:

They are also entitled to draw the minimum of the time scale of pay and allowances as admissible under rules with effect from 01-01-2013.

Sr. No.	Name of employee(s)	Name of post	Department	Date of joining	NET/SET M.Phil/ Ph.D.	Govt. sanctioned No. & Date	Scale of pay	Date of effect
1.	Mamata Borthakur	Assistant Professor	Management	15.12.1993		No.AHE.133/2013/428, dtd.04-01-14	Rs.15,600 - 39,100 + AGP 6000	01-01-2013
2.	Dr. Naba Kanta Das	Assistant Professor	Hindi	17.03.2003	Ph.D.	-do-	-do-	01-01-2013
3.	Prasanta Boro (ST P)	Assistant Professor	Bodo	08.07.2004	SET	-do-	-do-	01-01-2013
4.	Nupam Kr. Palit	Assistant Professor	Management	04.03.2009	SET	-do-	-do-	01-01-2013
5.	Jyoti Kalita	Junior Assistant	Office	17.12.1993		-do-	Rs.5200/- - 20,200/- + GP Rs.2200/-	01-01-2013
6.	Joydev Nath (OBC)	Grade IV	Office	02.01.1998		-do-	Rs.4560/- - 15,000/- + GP Rs.1500/-	01-01-2013
7.	Sanjay Boro (ST P)	Grade IV	Office	05.02.2003		-do-	-do-	01-01-2013
8.	Michael Topoo (OBC)	Grade IV	Office	05.02.2003		-do-	-do-	01-01-2013

This has the approval of Finance (SIU) Department letter No.F51.716.2013, dated 13-12-2013 and Finance (EC.III) Department vide their U.O. No.711/2013, dated 16-12-2013.

Terms and conditions:-

1. If the resolution of the Governing Body of the college is found to be incorrect / defective or if any procedural lapse is detected regarding selection of the candidate, the appointment of the incumbent concerned will be cancelled without any prior notice;
2. Renewal of retention of the post along with the list of existing incumbent will be submitted in every year until permanent retention is sanctioned.
3. The appointed employees will have to furnish an undertaking as prescribed by the Finance (Budget) Department vide its letter No.BW.3/2003/Pt./11/1, dated 25-01-2005 accepting the policy of introduction of "New Pension Scheme" 2005 as per format given below:-

UNDERTAKING

"I understand and accept that Government servants joining the service of the State Government on or after 1st February 2005 shall not be governed by the existing Assam Services (Pension) Rules 1969 and orders issued there under from time to time and that their pension and other retirement benefits will be governed by a set of New Pension Rules, which are being formulated in line with the Contributory Pension Scheme of Government of India and going to be notified in due course."


The expenditure is debit able under the head of account "220-General Education- (Higher Education) -II- Other State Plan & Non-Plan Schemes -03- University and Higher Education -103- Govt. Colleges & Institutions -4556- Provincialised teachers/ employees serving in Non-Govt. Colleges -01- salaries - General (Non-Plan) voted" during the year 2013-2014.

Sd/- (P.Jidung)
Director, Higher Education, Assam
Kahilipara:.....Guwahati-19.

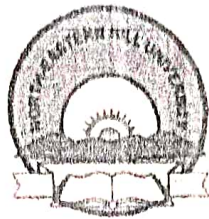
Memo No. PC/HE/VEN.EDNL.(77)/1/2014/ 72-A
Copy to -

Dated Kahilpara the 20th January, 2014

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guahati-29 for information and necessary action.
2. The Commissioner and Secretary to the Govt. of Assam Education (Higher) Department, Dispur, Guwahati-6.
3. O.S.D. to the Minister, Education, Assam for kind appraisal of Hon'ble Minister, Education, Assam.
4. The Principal, Rangapara College (Commerce Stream), P.C.- Rangapara, District- Sonitpur. He/ she is directed to submit an undertaking after duly verifying and authenticating the relevant original documents, viz., educational certificates, mark sheets, professional qualification, etc. certifying that all the documents are correct, proper and in order, including the joining reports, copies of undertaking along with the photocopies of post allotment orders of the employees for releasing their salaries, etc.
5. The Treasury Officer, Sonitpur.
6. The person concernedHe/She is directed to submit an undertaking on the New Pension Policy alongwith the joining report to the Principal.
7. The Guard File.


Director, Higher Education, Assam
Kahilpara:::Guwahati-19.

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE



NORTH-EASTERN HILL UNIVERSITY
SHILLONG - 793022

UGC-SPONSORED ORIENTATION PROGRAMME

This is to certify that

Ms. Mamata Borthakur

(Name of Participant)

Assistant Professor

(Designation)

Rangapara College

(College/University)

Rangapara

(Place)

affiliated to

Gauhati University, Guwahati

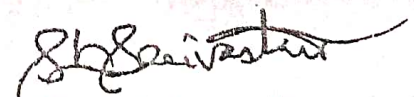
participated in the 35th Orientation Programme from 8th February, 2016

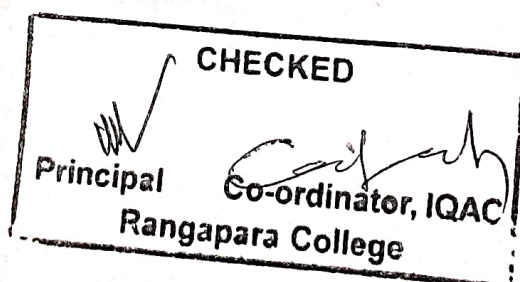
to 6th March, 2016 and obtained grade




Director

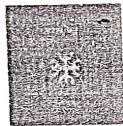

Coordinator


Vice-Chancellor



UNIVERSITY GRANTS COMMISSION

HUMAN RESOURCE DEVELOPMENT CENTRE



ENLIGHTENMENT TO PERFECTION
UNIVERSITY OF NORTH BENGAL
(ACCREDITED BY NAAC WITH GRADE A)
RAJA RAMMOHUNPUR, DARJEELING


UGC SPONSORED REFRESHER COURSE

Certificate of Participation

This is to certify that

Dr. Mamata Borthakur, Assistant Professor of Commerce, Rangapara College, Sonitpur, Assam participated in the Refresher Course in Commerce (Inter-disciplinary) (Subject area: Commerce, Management, Economics, Law and Public Administration from November 07, 2019 to November 20, 2019 and obtained Grade A

DATE: 20.11.2019
NBU, DARJEELING



COURSE COORDINATORS



DIRECTOR



VICE-CHANCELLOR





SUMMARY OF API SCORES OF MRS. MAMATA BORTHAKUR

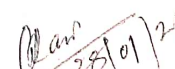
Sl. No.	Category/Criteria	Total API Score For	Assessment Year 2013	Assessment Year 2014	Assessment Year 2015	Assessment Year 2016	Assessment Year 2017	Assessment Year 2018	Assessment Year 2019
(i)	CATEGORY: I Teaching, Learning and Evaluation Related Activities	Item No. (i)	45.83	45.83	45.83	45.83	45.83	45.83	45.83
		Item No. (ii)	20	20	20	20	20	20	20
		Item No. (iii)	15	15	15	15	15	15	15
		Item No. (iv)	25	25	25	25	25	25	25
		CATEGORY: I: TOTAL	105.83	105.83	105.83	105.83	105.83	105.83	105.83
(ii)	CATEGORY: II Co-curricular, Extension, Professional Development Related Activities etc.	Item No. (i)	10	10	10	10	10	10	10
		Item No. (ii)	10	5	10	10	10	10	10
		Item No. (iii)	-	-	-	-	-	-	-
		CATEGORY: II: TOTAL (Max-25)	20	15	20	20	20	20	20
Total Category: I+II =			125.83	120.83	120.83	120.83	120.83	120.83	120.83
(iii)	CATEGORY: III research, Publications and Academic Contributions	Item No. A					20		20
		Item No. B (i)							
		Item No. B (ii)							
		Item No. B (iii)							
		Item No. C (i and ii)	10						
		Item No. C (iii and iv)							
		Item No. D							
		Item No. E (i)				20			
		Item No. E (ii)		6	6			6	
Item No. E (iii)									
Total Category: III =			10	6	6	20	20	6	20
(iv)	Total Category: (I+II+III) =	135.83	126.83	126.83	140.83	140.83	126.83	140.83	


Average API of Categories (I+II+III) for the Assessment Period 2013-2019 is $938.81/7 = 134.11$


Dr. Ranjan Kalita
 Principal
 Rangapara College
 Rangapara College


Dr. Bolin Havarika
 Subject Expert
 Associate Professor
 Deptt. of Commerce
 Kaliabor College



Dr. Dipanjan Chakraborty
 Subject Expert
 Associate Professor
 Deptt. of Commerce
 Darrang College

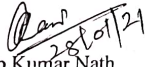

Rajib Kumar Nath
 HOD, Commerce
 Rangapara College
 Department of Commerce
 Rangapara College



Atul Sarmah
 Co-ordinator, IQAC
 Rangapara College
 Rangapara College


SUMMARY OF THE DEPARTMENTAL PROMOTION COMMITTEE HELD ON 28-01-2021

Sl. No	Name of Incumbent	Department	Date of Appointment	Date of Regularisation of pay	M.Phil/Ph.D and date of Notification if any	Date of RC/OC	Date to be placed in senior scale of pay
1	2	3	4	5	6	7	8
01	MRS. MAMATA BORTHAKUR	COMMERCE	01-01-2013	01-01-2013	NIL	OP NEHU, 08-02-2016-06-03-2016 RC NBU, 07-11-2019-20-11-2019	21-11-2019


Dr. Ranjan Kalita
Principal,
Rangapara College
Principal
Rangapara College


Mr. Rajib Kumar Nath
HoD, Commerce
Rangapara College
HOD
Department of Commerce
Rangapara College


Dr. Bolin Hazarika
Subject Expert
Asso. Prof. Dept. of Commerce
Kaliabor College


Dr. Dipanjan Chackraborty
Subject Expert
Asso. Prof. Dept. of Commerce
Darrang College Tezpur

REPORT OF THE DEPARTMENTAL PROMOTION COMMITTEE

(Held on 28-01-2021)

The Departmental Promotion Committee has examined all the relevant documents in respect of Mrs. Mamata Borthakur, Department of Commerce, Rangapara College, Rangapara. After examining all the relevant documents of the incumbent, the committee awarded him Marks as per Guideline.

The approval has been done as per DHE's guideline and Govt. Notification No. G(B)UGC.132/2010/Pt.54 Dated Kahilipara, the 06-01-2014 and DHE/Ce/UGC/SC/362/2016/96 dated 31/3/2017.

The Departmental Promotion Committee recommends the name of Mrs. Mamata Borthakur for senior scale of pay (Stage-II) w.e.f 21-11-2019 as she fulfilled all the requisite conditions.

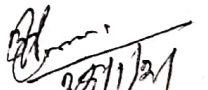
The members of the Departmental Promotion Committee present:

1. **Dr. Ranjan Kalita**, *Principal, Rangapara College*


Principal
Rangapara College

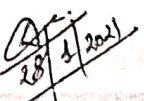
2. **Dr. Bolin Hazarika**, *Asso. Prof. Deptt. of Commerce, Kaliabor College*

Subject Expert, Nominated by the Hon'ble Vice-Chancellor, Gauhati University, Guwahati

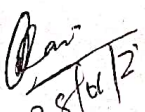

28/1/21

3. **Dr. Dipanjan Chackraborty**, *Asso. Prof. Deptt. of Commerce, Darrang College*

Subject Expert, Nominated by the Hon'ble Vice-Chancellor, Gauhati University, Guwahati


28/1/21

4. **Mr. Rajib Kumar Nath**, *Head of the Department, Commerce, Rangapara College*


NOF 28/01/21
Department of Commerce
Rangapara College