Office of the Principal

## RANGAPARA COLLEGE, RANGAPARA

ৰঙাপৰা মহাবিদ্যালয়, ৰঙাপৰা

(Affiliated to Gauhati University, UGC Recognised under 2(f) & 12 (B) P.O.- Rangapara, Dist - Sonitpur 784 505

Dr. Ranjan Kalita, M.A. MMC, Ph.D.

Principal

&

Research Supervisor, G.U.

94351 80914 99543 87 932

## Notification (No-P/08/2020)

Date: 03-12-2020

It is notified for information of all concerned that as per direction of Governing Body meeting held on 21-11-2020, the under noted faculty members of Rangapara College are appointed as follows:

| SI | Name(s)                | Designation             | Assigned new Additional        |
|----|------------------------|-------------------------|--------------------------------|
| no |                        |                         | Responsibilities               |
| 1  | Nupam Kumar Palit      | Assistant Professor     | Admission & Examinations       |
| 1  | Nupam Rumai Lanc       |                         | Officer (AEO)                  |
| 2  | Niku Chetia            | Assistant Professor     | Joint Admission & Examinations |
| 2  | Miku Chetia            | 7 ISSISTANCE TO TOO SOL | Officer (Jt. AEO)              |
| 2  | Bhargab Pratim Borah   | Assistant Professor     | Joint Admission & Examinations |
| 3  | Duargab I latini Bolan | 7 ISSISTANTE I TOTOGO   | Officer (Jt. AEO)              |

The officers will be responsible for-

All Internal Examinations related works. (exam form fill up, confidential, result declaration etc.)

Admission of all classes, subject allotment, GU/AHSEC Registration etc

Storage of students data

Operation and maintaining of Online Admission Portal

The Examination Control Room is allotted for these officers.

(Dr. Ranjan Kalita)

Principal, Rangapara College

Principal
Rangapara College

Date: 03-12-2020

Memo: RC/GB/2020/08

Copy forwarded to:

1. Hon'ble President, GB, Rangapara College

2. Vice Principal, Rangapara College

3. HoD (All), Rangapara College

4. Person Concerned

5. Guard File

(Dr. Ranjan Kalita)
Principal
Rangapara College
Principal
Rangapara College