



GAUHATI UNIVERSITY
GUWAHATI-14

No. CON/PS/.....sem-V/2023/
From: **Pranab Kumar Das**
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Strictly Confidential

Date: 14 AUG 2023

To ✓
Dr/Mr/Mrs.....Mubam Kr. Palit
Dept. of
Gauhati University/.....Rangapara.....College/Mahavidyalaya ✓

Sir/Madam,

As directed by Hon'ble Vice-Chancellor, I have the honour to inform you that you have been appointed as Paper Setter in Commerce.....Paper/Code.....
Paper Title.....
for TDC 1st/3rd/5th and 2nd/4th/6th Semester Examination, 2023 of the Gauhati University. Kindly intimate your acceptance or otherwise immediately. Your special attention is drawn to the rules given overleaf and you are earnestly requested to observe them strictly.

You are requested to send the manuscript of the Paper(s) set by you, by Speed Post/Registered Air Post in double sealed covers addressed to the undersigned by the Name on or before 31 AUG 2023..... positively.

The manuscript must be in your own handwriting or in computer DTP (M.S. Word). Please attach the answer keys of the objective type questions with the manuscripts.

- Enclosures :**
1. Syllabus & list of Text Books
 2. Sample Question Paper
 3. Blank Sheets
 4. Envelopes

Yours faithfully,

Dy. Controller of Examinations,
Gauhati University

- N. B. :-**
1. Paper setters in LANGUAGE subjects are particularly requested to verify the text and the pieces selected for the various examinations.
 2. Paper setters for 'B.A., B.Sc. & B. Com. Examination are requested to maintain the difference of standard between the General and Major courses while setting questions.
 3. While the questions set should cover the entire course they should not exceed the limit prescribed for each examination.
 4. Paper setter specially in a language subject will please supply full reference of the question set at the bottom of the sheets.
 5. The manuscript should be very legibly written. If papers are typewritten/ computer written the paper setter must certify that he/she typed it himself/herself and that all carbon papers/copies have been destroyed/deleted from the computer.