




Environment Protocol

POLICY FOR ENERGY MANAGEMENT AND CONSERVATION

Objective: The objective of this policy is to reduce the waste of energy and optimum use of energy.

Hypothesis: Save energy and save earth.

SL. NO	STANDARD OPERATING PROTOCOL
1.	Lights will only be on in spaces that are occupied. Always turn lights off when leaving the room.
2.	Always turn off the fans when leaving the work place.
3.	Use AC whenever it is required.
4.	Replace the old electrical equipment with high rating new one.
5.	Clean the dust layer that is deposited on the bulb. Dust particles absorb light energy and hence reduce the light intensity.
6.	Use of natural day lighting is recommended whenever possible.
7.	All plug-in devices, including cell-phone chargers and other charging devices, should be unplugged when not in use.
8.	Operate the electrical instrument such as laptop, desktop etc. in power saving mode.
9.	Use of electric kettle, electric heater, and electric oven within hostel and other part of college campus without the permission of college authority is prohibited.
10.	Water should not be left running and unattended. All water leaks shall be repaired in a timely manner.
11.	Do not left the vehicle in start condition for a long time. Be fuel economic.
12.	Always turn off the LPG regulator when it is not used.
13.	Observing of any kind of electrical sparking and LPG leakage, immediately inform the college authority.


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POLICY FOR GREEN CAMPUS

Objective: The aim of this policy is to make the college campus green by plantation and use of renewable resources.

Hypothesis: Go for Green

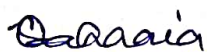
SL.No.	STANDARD OPERATING PROTOCOL
1.	Install and encourage the use of a recycling bin.
2.	Switch off the lights or fan or power when not in use.
3.	Invest in eco-friendly bean bag fill.
4.	Go paperless.
5.	Introduce compostable options to replace plastic.
6.	Green architecture.
7.	Use energy efficient lights bulbs.
8.	Use lights with motion sensors.
9.	Turn computers and electronic devices completely off instead of setting them in standby mode when they're not in use.
10.	Install low-flow faucets and water efficient toilets.
11.	Plantation of valuable and medicinal plants


POLICY FOR E-WASTE MANAGEMENT

Objective: Management of electronic and electric wastes to reduce the harmful effect towards the ecosystem.

Hypothesis: Make the college campus free from e-waste.

SL. No	STANDARD OPERATING PROTOCOL
1.	Do not throw any kind of damage electrical or electronic device into environment. Keep them in a specific assigned place.
2.	The storage area should have fire protection system in place. We must ensure that no damage is caused to the environment during storage.
3.	Inform an authorized recycler on the nature of e-waste materials, so that they can collect waste materials in a proper manner.
4.	The components that are not recycle or non-recoverable must have to send district pollution control cell.


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POLICY FOR LABORATORY SAFTY

Objective: Proper maintenance of the laboratory for better performance of students.

Hypothesis: Safe laboratory provides good outcomes.

SL. NO	STANDARD OPERATING PROTOCOL
1.	Always do the practical in the presence of teachers or laboratory technician.
2.	Before start the practical always check the instrument is it fine or not. Any kind of damage notice immediately informs your teachers or laboratory technician.
3.	Shut down the MCB (Miniature Circuit Breaker) and turn off electric switch after doing the electrical experiment.
4.	Do not point laser beam towards anybody. Laser beams are highly intense and hence focus on a body part can permanently damage that part.
5.	Do not try to play with any chemicals, any biological samples or electrical instrument. Always wear proper lab dress within the laboratory.
6.	Keep away the sodium from water. Otherwise it will cause huge explosion.
7.	Always clean the place where you have done the experiment.
8.	Do not turn on water tap whenever not required.
9.	Always clean yourself after doing the experiment. Use detergent for washing hands.
10.	Throw any kind of lab waste materials in properly assigned placed.


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